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REPORT OF THE EXTENSION DIRECTOR'S MEETING
Emporia State Teachers College
November 20, 1951

Persons present were: Dr. Clifton Huff, chairman, and Mrs. Agnes Daughtry, Emporia; Dean Stockton, Gerald Pearson, and Ruth Kenney, University of Kansas; Norland Strawn, Pittsburg; Mr. Schall, Max Miller, Mrs. Mordy, and the secretary, Kansas State; and Mrs. Landrum, Fort Hays State.

I. Correspondence

Standard of Correspondence Work

1. Equality of correspondence work should be equal to resident work. Credit courses must be taught by regular faculty members. Course writers should have special instruction in writing and editing. Correspondence faculty should be year around employees and not part time persons who work only part of the year and need replacements the other part. More time should be spent in training faculty to write correct correspondence courses. Compensation paid by institutions average about \$3.00 per assignment, which includes the introduction and several examinations. It was felt that this compensation was probably much too low to get good work done and adequate courses written.

Criticisms:

1. A criticism of correspondence study is the lack of sufficient library facilities.
2. Adults met the requirements but sometimes could not meet the pre-requisites.
3. Need more teaching aids for off campus instruction.
4. Lack of faculty contact.
5. Students have tendency to work too rapidly without proper guidance.

Other comments about standard of work:

- ✓ 1. Some courses may be offered by correspondence which are not offered in residence, especially in the upper division courses, and even in the graduate level. We should plan courses for the student's needs and for special cases. These courses should be set up by academic departments, but there was a definite feeling that some things might be better offered off the campus than on the campus. Just the same there are some courses which can be offered on the campus and not off the campus.
2. Relation of new teacher certification laws to correspondence: There is a definite trend in all the state schools to set up X junior-senior level courses for correspondence credit in order to meet the new certification laws. Attention was called to the fact that with few exceptions all state schools offered correspondence method courses by correspondence. The comment made by the institutions offering these courses was that with careful planning and organization, their departments felt that the methods courses could be offered as well by correspondence as in residence and that their departments were not concerned whether their resident enrollment might be weakened by the offering of these courses.
- ✓ ✓ 3. Correspondence Study Examinations: The five state schools were unanimous in their approval of the supervised study examinations and some revisions were made in the set up but it was decided to continue for another year on exactly the same schedule as the past year. Everyone felt that the expense of the supervision of these examinations was a minor item.

II. Extension

1. Academic rating of extension classes: Extension classes are not sub-marginable and probably should receive resident credit. As a matter of fact, this was the general opinion of those attending and it seems to be the trend.
2. Non-credit courses: The University of Kansas prefers to call their non-credit extension class work continuation study. There is considerable interest and apparent trend toward developing more non-credit courses in communities of the state by the University. It seems that they are making special effort to develop courses which meet the needs in various centers, especially in the larger cities with a definite Adult Education program in Kansas. The extension directors were interested in taking the lead in establishing cooperative Adult Education Centers and a committee was appointed to study the situation for a cooperative plan of the five state schools. This committee will meet in the next few weeks and report a plan. It was suggested that the church schools be included in this cooperative Adult Education center plan. Mr. Pearson, who is in charge of this particular work at the University of Kansas, asked that Fort Hays State submit the names of faculty members who might be available for adult education conference and lectures to help in these centers. In talking with him he asked about Dr. Moreland and what the chance might be in having him take part in instructing for Police Education in certain centers.

Nita M. Landrum